

## ***Division of Public Health Services***

*Office of the Assistant Director*

*Public Health Preparedness Services*

*Bureau of Emergency Medical Services*

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JANET NAPOLITANO, GOVERNOR

SUSAN GERARD, DIRECTOR

### **ARIZONA TRAUMA SYSTEM QUALITY ASSURANCE & SYSTEM IMPROVEMENT COMMITTEE (AZTQ) A subcommittee of the STATE TRAUMA ADVISORY BOARD (STAB) AGENDA**

**DATE:** January 19, 2006

**TIME:** 10:30 a.m.

**LOCATION:** 150 N. 18<sup>th</sup> Avenue, 5th Floor, Conference Room 540-A, Phoenix

#### **I. CALL TO ORDER**

#### **II. DISCUSSION and ACTION ON TODAY'S AGENDA AND MINUTES OF MAY 15, 2003**

#### **III. ARIZONA DEPARTMENT OF HEALTH SERVICES ITEMS**

- A. 2005 STAB Annual Report
- B. Status of Trauma Center Designation
- C. Status of Trauma Registry

#### **IV. OLD BUSINESS**

- A. Discussion and Action on Quality Assurance/Process Improvement Plan/Draft  
12/2000

#### **V. NEW BUSINESS**

- A. Discussion and Action on Revision of Substantive Policy Statement - The Trauma  
Registry and Its Reports - Rulemaking
- B. Discussion and Action on Revision of AZTQ Bylaws
- C. Discussion and Action on Trauma Registry Data Elements and Reports
- D. Performance Improvement Plan/Process (A.R.S. § 36-2401(4))
- E. Quality Assurance Process and Open Meeting Laws

#### **VI. SELECTION OF FUTURE MEETING DATE(S)**

#### **VII. CALL TO THE PUBLIC**

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. A.R.S. § 38-431.01 (G).

## **VIII. SUMMARY OF CURRENT EVENTS**

Members of the public body may present a brief summary of current events. Members of the public body shall not propose, discuss, deliberate, or take legal action on matters raised during a summary of current events unless the matters are properly noticed for discussion and legal action.

## **IX. ADJOURNMENT**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Donna Meyer, Administrative Assistant, 602-364-3150; State TDD Number 1-800-367-8939; or Voice Relay Number 711. Request should be made as early as possible to allow time to arrange accommodations.